

**SALEM SCHOOL BUILDING/CONSTRUCTION COMMITTEE
MEETING MINUTES
SEPTEMBER 19, 2012**

Attending:

Elbert Burr, Chairperson

William Weinschenker

John Bernier Allyson Geida

Steve Buck Robert Green (late arrival)

Diane Weston, Recording Secretary

Guests:

Donald Bourdeau

John Ireland

Chairperson Elbert Burr opened the meeting at 7:08 P.M.

1. Approval of Minutes

M/S/C (Weinschenker/Buck) to approve the July 25, 2012 minutes as presented.

Vote: Approved: Weinschenker, Buck, Burr Abstaining: Bernier, Geida

2. Additions & Revisions

None

3. Procedures for General Contractor Selection

E. Burr informed the Committee the beginning balance in the account is \$3,513,000.90.

John Ireland discussed with the Commission a comparative listing of the project bidders.

The bidders were listed first by bid opening, then lowest to highest.

Alternates were listed by: 1. Cooling, 2. 30 yr. roof and 3. Deduction for shades.

E. Burr did see if any of the bidders had websites on the computer. He was able to review Nutmeg and Montagno.

S. Buck stated he is very concerned about Nutmeg and the low price for Alternate #1. Discussion took place concerning the difference in pricing.

E. Burr informed the Committee the State will reimburse 52.1% of the eligible final costs.

The State's position on the bidder is "must be the lowest, qualified bidder".

The Town approval was 6.2 mil for the renovation work. \$422,000.00 was spent on the boiler's, testing and architectural fees. Approximately \$5,778,000.00 remains for the project.

John Ireland discussed what can be required from the bidders for their interviews.

A1A Document A305-1986 can be requested.

Discussion took place on questions for the bidders (abatment, sub-contractors listed in bid, etc.). John Ireland will have a common set of questions for each bidder.

The next meeting will be held on Wednesday, September 26, 2012 at 7:00 P.M.

John Ireland discussed the roofing material, a change order would be needed for TrimCo; State reimbursement would not be eligible for the change.

The Clerk of the Works was discussed; how often one would be needed, how much authority would he/she have, and the overall responsibility of the Clerk.

The architects will be on site once a week and review the monthly payments for the contractor.

The Board of Education will be notified that tree/shrub removal will take place, fencing, trailer parking and abatement.

4. Public Comment

Eric Wenzel asked about the difference in bid pricing for Alternative #2 and abatement.

5. Adjournment

M/S/C (Weinschenker/Green) to adjourn meeting at 8:35 PM.

Vote: Approved unanimously.

Respectfully Submitted,
Diane Weston
Recording Secretary